

WIZ National Tour, LLC

Company Manager

WIZ National Tour, LLC is seeking experienced ATPAM Company Managers for the upcoming National Tour of THE WIZ. Based on L. Frank Baum's children's book, "The Wonderful Wizard of Oz", THE WIZ takes one of the world's most enduring (and enduringly white) American fantasies and transforms it into an all-Black musical extravaganza for the ages.

The Company Manager serves as the Producer's representative while on tour and reports directly to the Executive Producer and General Manager. This team has a broad range of managerial functions to include company leadership, maintain company and union rules, policies and procedures, working as part of the tour management team alongside the Stage Manager, Head Carpenter and Music Director to maintain the day-to-day operations of the tour. Theatrical touring experience is required.

Responsibilities include, but are not limited to:

- Company leader and directly oversee the tour management team and set the culture and tone for the company.
- Ensure company member's adherence to policies and procedures.
- Administer payroll and applicable benefits for touring members.
- Audit nightly box office statements, finalize engagement settlements and liaise with local presenters to ensure adherence to booking agreements.
- Coordinate and manage transportation (bus/train/flight) and housing arrangements for the touring company.
- Serve as the human resources representative for the tour, monitoring active insurance claims, mediating personnel issues and generally looking after the safety and well-being of all touring company members.

Qualifications and Experience:

- 3 – 5 years of tour company management and/or related industry experience.
- Strong understanding and interest in touring management and operations.
- Experience with presenter/venue relations, settlements, & box office statements.
- Experience managing union agreements, payroll processing, workers' compensation, personnel management and group travel & housing.
- Superior communication skills, sound judgment and compassion.

Salary:

Commensurate with experience and based on the size/scale of the production.
ATPAM LEVEL 4-7 Minimum: \$1,424.39

Location:

This position will travel with the production on tour.

Submission Instructions:

To fill out an online application, please visit www.networkstours.com/jobs. All applicants are asked to submit a resume and (3) three references. You can access the form directly at <https://app.smartsheet.com/b/form/8d082674c5c34128b1da9e80c5b9513d>.

Please no phone calls.

WIZ National Tour LLC is an equal opportunity employer. Qualified individuals will receive consideration for employment without regard to race, color, religion, national origin, gender, sexual orientation, gender identity or expression, age, mental or physical disability, marital status, citizenship status, military status, protected veteran status or any other category protected by law.