

Saint Ann's School

Brooklyn Heights, NY

POSITION ANNOUNCEMENT:

PART-TIME COSTUME DESIGNER AND ASSISTANT COSTUME DESIGNER

A swath of sequins, a drape of chiffon, the structure and context of a corset, welcome to the world of costume at Saint Ann's, where designers not only dress the students in our casts and collaborate with the production team, but work with student performers and student costume makers in rehearsals, fittings, and classes to support and enliven the stories told on our stage. Saint Ann's School costume designers and assistant costume designers work collaboratively with the theater department faculty to support our students in developing their creative voices through theater and dance performances in grades 4-12. These performances and their design components are developed during after school and weekend rehearsals as well as classroom time throughout the week. This position will include designing and assisting several of these performance projects as well as helping to maintain the costume shop for the 2022-23 school year. A collaborative, creative, and flexible approach is vital as the designer and design assistant balances the need to stay organized in the midst of the energy and excitement of production work. Additionally, strong candidates will have a demonstrated commitment to equity and inclusion and to working with students and colleagues with a multiplicity of identities.

ABOUT SAINT ANN'S SCHOOL

Since its founding in 1965, Saint Ann's has embraced a commitment to education for its own sake, oriented to the capacities of each individual student, free of the encumbrances of formal grading, prizes, and rankings. At the same time, we are unabashedly committed to excellence in all that we do. The lives of our graduates speak powerfully to the potential of an education based on these principles to ignite a passion for learning and to sustain creative energy in every field of endeavor. We accomplish this by offering talented students instruction shaped by creative and dedicated faculty, forming a true community of learners from pre-Kindergarten through high school. With a faculty and staff numbering more than 300, and 1090 students, and occupying space in seven separate buildings clustered in Brooklyn Heights, Saint Ann's draws most of its students from nearby Brooklyn neighborhoods as well as Manhattan. Known for its commitment to an education that brings together passionate and talented teachers with gifted and motivated students, Saint Ann's has earned an outstanding reputation in academic disciplines and the arts. Our accomplished teachers bring to the classroom experience as published authors and scholars, working artists, composers, performers and filmmakers.

RESPONSIBILITIES

Design and assist in the design of 3-5 productions throughout the 2022-2023 academic year.
Work collaboratively with the production team on the development of costume designs that uplift the student performers and tell the story of the production or dance piece.
Create costumes from initial concept to final details.

Construct costumes in all manner of methods from machine to hand sewing.
Organize and facilitate student costume fittings with the support of division offices during rehearsal hours, free periods, and lunch periods.
Coordinate production sewing work during Costume class times and help to manage a student costume crew during the run of each show in which the candidate is involved.
Organize and maintain the wardrobe needs during the show run and for the strike of each show in which the candidate is involved.
Establish and maintain a safe working environment and adhere to production budgets, deadlines and protocols.
Help maintain the organization and supplies in the shop, including start of year and end of year set-up, break down and stock purging as needed.
Attend department meetings and support departmental initiatives.
Teach some Middle School Costume classes if interested.

REQUIREMENTS

A love of working with children and ability to embrace their imaginative impulses through the creation of costumes.
Demonstrated experience in theater and dance costume collaboration.
Strong construction skills.
Passion for sharing your love of costume design and construction with students.
Strong planning and organizational skills.
Demonstrated commitment to diversity, equity, and inclusion.

COMPENSATION

TO APPLY

A brief cover letter that speaks directly to the mission of the school and a resume should be emailed to costume@position@saintannsny.org. Candidates who identify as members of historically underrepresented groups are strongly encouraged to apply. Application deadline is May 20, 2022 and anticipated start-date of August 31, 2022.

NOTICE OF NONDISCRIMINATORY POLICY

The School does not discriminate on the basis of race, color, religion, creed, gender, age, marital status, disability, national or ethnic origin or sexual orientation in carrying on its educational activities or in administration of its educational policies, admissions policies, employment policies, financial aid programs, and athletic and other school administered programs.

